

# Event Record

## Summary

**Event ID:** 6755  
**Client System:** CH-P&R  
**Event Name:** 01 - RGB Workshop and Orientation Makeup - 6  
**Event Description:** 01.0 - Preliminary Orientations & Clarity Meetings  
**Priority:** 3 - Routine  
**Opened:** 10/29/2008  
**Event Date(s):** 10/29/2008 through 10/29/2008  
**Time:** 8:00:00 AM until 12:30:00 PM  
**Hours:** 4.5  
**Hours from notes:** 0  
**Location:** Hampton Sandy Bottom  
**Closed?** False

## Financials

**Invoice Amount:** \$0.00  
**Reimbursable Expense(s):** \$50.00  
**Non-reimbursable Expense(s):** \$150.00

## Team

**Lead:** Lacroix, Elizabeth  
**Anchor:** Lacroix, Joseph  
**In-Room Support/POC:** N/A  
**Team Sponsor:** N/A

## Attendance

**Expected Attendance:** 45  
**Invited:** 13  
**Actual Attendance:** 0

## LMS Information

**LMS Information - MUST DO:** (No Data)  
**LMS Information - PROTECTED:** (No Data)  
**LMS Information - PUBLISHABLE RESULTS:** (No Data)

## **Printing, Publications, and Logistics**

### **PRE/POST Requirements:**

#### **Logistics:**

A - Normal Event Package - 01 to 09

**Models Used:** (No Data)

**Handouts Used:** (No Data)

**Film Used:** (No Data)

**Photography/Recording Completed:** 10/29/2008

**Tech Manuals Used:** None

# Event Plan

## Data Foundation

(No Data)

## Event Lineage

### Parent Event(s):

EventID: 6714 RGB Strategic Realignment 9/9/2008 - 7/31/2009

### Concurrent Event(s):

EventID: 6747 01 - Earlyon Decision Meeting w/Leadership Team 10/9/2008 - 10/9/2008

EventID: 6715 01 - CW Server Installation & Orientation 10/7/2008 - 10/7/2008

EventID: 6745 02 - Data Collection Team Meeting - 1 10/28/2008 - 10/28/2008

### Needed Event(s):

(No Data)

## Design Information

### Design/Agenda - OMR:

Making a Difference Together!

DRAFT - Agenda

AM Time	PM		
Time	Duration	Topic	Notes
8:00	1:00	30	LMS Orientation - OPTIONAL Start LMS - HO#1
8:30	1:30	10	Setup Start non-LMS
8:40	1:40	20	SPOONS and Processing
9:00	2:00	20	Transition and RGB Lecturette
9:20	2:20	20	Task 1 - Color Group Breakout Groups HO#2 RGB Profile
9:40	2:40	10	Break
9:50	2:50	15	Briefs
10:05	3:05	10	Final Thoughts and Implications on Theme HO#3 RGB Tools
10:15	3:15	10	Rationale for Change - Theme HO#4 Prog. Design
10:25	3:25	15	Break
10:40	3:40	20	10-Stage Design HO#5 Themed Matrix
11:00	4:00	5	Teams
11:05	4:05	15	Task 2 - Potholes
11:20	4:20	10	Briefs
11:30	4:30	10	End thoughts End LMS
12:00	4:40	30/20	Workforce Orientation - OPTIONALEnd non-LMS
		4 Hrs +/-	Total

Six Sessions:

8:00am to 12:00Noon  
1:00pm to 5:00pm

Monday, October 20, 2008,  
Tuesday, October 21, 2008, and  
Thursday, October 23, 2008

The first 20 minutes are for LMS ONLY so that unique questions can be asked and answered.  
The last 20 minutes are for non-LMS ONLY so that unique questions can be asked and answered.

Handouts:

- 1 - LMS Topics
- 2 - RGB Individual Profile (laminated)
- 3 - RGB Tools
- 4 - Progressive Design Matrix
- 5 - 10-Stage Themed Matrix
- 6 - Non-LMS Topics

**Design/Agenda - Clinic - Went Well:** (No Data)

**Design/Agenda - Clinic - Needs Improvement:** (No Data)

**Transcribed Charts**

(No Data)

**Participant Comments:** Making a Difference Together!

October 29, 2008 - RGB and Orientation Session

Scale: 7

Comment: Something has to be done; this is one of the first steps to take awareness in the Department. Management has to step up. This workshop was very informative.

Suggestion: Stay after it! Produce results!

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Scale: 7

Comment: I think your classes are a positive step in the right direction. However, I think that real change starts with the top. (graphic) Our top leaders must change and hold others accountable (no matter who they are). If our top leaders won't "take care of business", nothing will change.

Suggestion: --

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Scale: 6

Comment: Very good information, but too technical - I think you all are too comfortable with the subject and take for granted new people's quickness in understanding and fully grasping - especially the themed organization change system - too many technical terms.

Also, explain more what the RGB types have to do with improving work conditions - the connection is not too clear

Suggestion: Provide organization with more introductory materials. Maybe you did, and this is a symptom of problems. But, I had NO idea and was not prepared for what this program was going to be about and the scope of the whole project, which I think would be more effective and employees would get more out of it.

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Scale: 7

Comment: --

Suggestion: --

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Scale: 6

Comment: Thanks

Suggestion: --

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Scale: 6

Comment: I feel this is a good start to making changes within the Department.

Suggestion: Snacks

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Scale: 6

Comment: I think this is a good start to a very big problem and I look forward to the results.

Suggestion: --

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Scale: 6

Comment: --

Suggestion: --

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Scale: 6

Comment: --

Suggestion: --

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Scale: 7

Comment: --

Suggestion: --

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Scale: 5

Comment: Will this process lead to positive change? Will management respect "workers" opinions?

Suggestion: --

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11 attendees

Mean Score 6.3

Mode - 6

7 of 11 with comments

**Participant Comments Score: 6.3**

**Technology Suggestions:**

**Best Practice Documentation:**

**Closed:** (No Data)

## Notes

Date: 10/28/2008 7:10:25 PM

Name: Lacroix, Elizabeth

Note:

Made Event Record and Manual File - Posted contents

Updated Handouts and Printed.

Did Invited List and Posted to Internet

Processed and Laminated RGBs for tomorrows session