

Event Record

Summary

Event ID: 6763
Client System: CH-P&R
Event Name: Data Collection Team - 2
Event Description: 02.0 - Instrument Package Development & Distribution
Priority: 3 - Routine
Opened: 11/12/2008
Event Date(s): 11/13/2008 through 11/13/2008
Time: 1:00:00 PM until 3:00:00 PM
Hours: 2.
Hours from notes: 0
Location: West Hampton Community Center
Closed? False

Financials

Invoice Amount: \$0.00
Reimbursable Expense(s): \$50.00
Non-reimbursable Expense(s): \$50.00

Team

Lead: Lacroix, Joseph
Anchor: Lacroix, Elizabeth
In-Room Support/POC: Marie St. Clair and Andre Manning
Team Sponsor: N/A

Attendance

Expected Attendance: 20
Invited: 19
Actual Attendance: 0

LMS Information

LMS Information - MUST DO: (No Data)
LMS Information - PROTECTED: (No Data)
LMS Information - PUBLISHABLE RESULTS: (No Data)

Printing, Publications, and Logistics

PRE/POST Requirements:

Logistics:

A - Normal Event Package - 01 to 09

Models Used: (No Data)

Handouts Used: (No Data)

Film Used: (No Data)

Photography/Recording Completed: 11/12/2008

Tech Manuals Used: None

Event Plan

Data Foundation

(No Data)

Event Lineage

Parent Event(s):

EventID: 6714 RGB Strategic Realignment 9/9/2008 - 7/31/2009

Concurrent Event(s):

EventID: 6747 01 - Earlyon Decision Meeting w/Leadership Team 10/9/2008 - 10/9/2008

EventID: 6715 01 - CW Server Installation & Orientation 10/7/2008 - 10/7/2008

EventID: 6745 02 - Data Collection Team Meeting - 1 10/28/2008 - 10/28/2008

EventID: 6755 01 - RGB Workshop and Orientation Makeup - 6 10/29/2008 - 10/29/2008

EventID: 6764 Data Collection Team - 3 11/18/2008 - 11/18/2008

EventID: 6766 LMS Transition 11/19/2008 - 11/19/2008

Needed Event(s):

(No Data)

Design Information

Design/Agenda - OMR:

Outcomes:

Refine the DRAFT survey items.

Create confidence in the process.

Inform the Data Collection Team so they can inform others.

Methods/Agenda:

Checkin - Andre and Marie (M&A)

Synchronized Walk-around to propose modifications and addition/deletions - J&E and

M&A

Take-away Teams to refine and Brief out - M&A.

Check-out - Joe and Elizabeth

Resources:

Team Members

Facilitators

New Facilitators

2 Hours

DRAFT survey

Previous Survey Suggestions - to seed a change metric

Seed Survey Items - to calculate reliability

Standard Facilitation Package (easels, markers, music, handouts, Stage 2 Charts, computer, etc.)

Design/Agenda - Clinic - Went Well: (No Data)

Design/Agenda - Clinic - Needs Improvement: (No Data)

Transcribed Charts

(No Data)

Participant Comments:

Participant Comments Score: 0

Technology Suggestions:

Best Practice Documentation:

Closed: (No Data)

Notes

Date: 11/12/2008 11:14:03 AM

Name: Lacroix, Joseph

Note:

Invited:

Data Collection Team:

Marie St. Clair

Andre Manning

Chuck Costas

Bethany Austin

Cindy Lewis-Brown

Matt Black

Pam Jameson

Pat Smith

Elka Mitchell

Cynthia Harris

Greg Burwell

Willie Powell

Added as a result of Signup Sheets and Drafted as needed:

Daniel Harper

Mack Baker

Yusuf El-Amin

Samantha Dickenson

Michelle Moses-Breedlove

Patrina George

Nicole Dennis