

Event Record

Summary

Event ID: 6766
Client System: CH-P&R
Event Name: LMS Transition
Event Description: 02.0 - Instrument Package Development & Distribution - with Transition
Priority: 3 - Routine
Opened: 11/8/2008
Event Date(s): 11/19/2008 through 11/19/2008
Time: 8:00:00 AM until 12:00:00 AM
Hours: 4.0
Hours from notes: 0
Location: Client Organization
Closed? False

Financials

Invoice Amount: \$0.00
Reimbursable Expense(s): \$0.00
Non-reimbursable Expense(s): \$0.00

Team

Lead: Lacroix, Joseph
Anchor: Lacroix, Elizabeth
In-Room Support/POC: N/A
Team Sponsor: N/A

Attendance

Expected Attendance: 55
Invited: 57
Actual Attendance: 0

LMS Information

LMS Information - MUST DO: (No Data)
LMS Information - PROTECTED: (No Data)
LMS Information - PUBLISHABLE RESULTS: (No Data)

Printing, Publications, and Logistics

PRE/POST Requirements:

Logistics:

B - Extended Event Package - 10 to 20

Models Used: (No Data)

Handouts Used: (No Data)

Film Used: (No Data)

Photography/Recording Completed: (No Date)

Tech Manuals Used: None

Event Plan

Data Foundation

(No Data)

Event Lineage

Parent Event(s):

EventID: 6714 RGB Strategic Realignment 9/9/2008 - 7/31/2009

Concurrent Event(s):

EventID: 6747 01 - Earlyon Decision Meeting w/Leadership Team 10/9/2008 - 10/9/2008

EventID: 6715 01 - CW Server Installation & Orientation 10/7/2008 - 10/7/2008

EventID: 6745 02 - Data Collection Team Meeting - 1 10/28/2008 - 10/28/2008

EventID: 6755 01 - RGB Workshop and Orientation Makeup - 6 10/29/2008 - 10/29/2008

EventID: 6764 Data Collection Team - 3 11/18/2008 - 11/18/2008

EventID: 6763 Data Collection Team - 2 11/13/2008 - 11/13/2008

Needed Event(s):

(No Data)

Design Information

Design/Agenda - OMR:

D R A F T

OUTCOMES:

Increase Clarity among Parks and Rec Leadership Team, Management and Front-line Supervisors

Increase Confidence

Increase Understanding of Next Steps in the "Making a Difference Together" Process.

METHODS/AGENDA:

Welcome

REGISTRATION DESK

- A. Please complete name intro form
- B. If you have a question for any LMS - please write it on an 3x5 card and give to Elizabeth or Joe
- C. Review Data from LMS survey on walls

>>>>> SEATING will be ASSIGNED to MIX employees that DON'T ordinarily WORK TOGETHER.

1. Jim Wilson - Opening Remarks

Jim will set the tone of the event with opening remarks.

2. Set Up - Joe and Elizabeth Lacroix

The complete agenda will be detailed so that everyone will know what the morning will entail.

3. Game: Rocks

The lively "LEARNING GAME" is both fun and insightful and tied directly to the major issues.

4. Introductions - Participants

Using a RAFFLE selection process, participants will briefly introduce each other.

This activity will likely take several segments to complete throughout the morning.

5. OMR Table Discussion

Each Table will discuss, create, and brief out potential solutions

on HOW to CORRECT the TOP FIVE issues.

TOP FIVE Issues to work on will be ASSIGNED to each TABLE (one issue per table).

These groups will be facilitated by P&R Facilitators.

PRODUCT will be:

OUTCOMES to be achieved,

METHODS to be used to achieve those outcomes,
MEASURES to be used to help determine if the proposed solutions are working.
RESOURCES (time, money, people, etc.) need to make things happen.

6. Leadership Panel

Leadership Team will answer questions from the group - or questions posed during registration.

7. Parks & Rec Human Organization Chart Exercise

Participants will MOVE to a place that illustrates REPORTING RELATIONSHIPS for all to see.

8. Division Groups: Action Planning - - - - Prioritizing - Time Line Creating.

Groups formed (by #7 above) will work as in-tact groups to prioritize, schedule activities.

9. Evaluation

All will complete a brief evaluation of the Morning activity.

RESOURCES:

4 hours, 57 participants, various handouts and displays

Design/Agenda - Clinic - Went Well: (No Data)

Design/Agenda - Clinic - Needs Improvement: (No Data)

Transcribed Charts

(No Data)

Participant Comments:

Participant Comments Score: 0

Technology Suggestions:

Best Practice Documentation:

Closed: (No Data)