

Proposed Integrated 10-Stage Timeline – April 2009
DRAFT
Revised: April 6, 2009

Window	Initiative	Description
April		
Mar 30 thru Apr 3*	Initial Team Orientations	This combined team meeting will establish team culture.
9 or 10	WB Team Formations	Conduct of first Workforce Baseline (WB) Teams.
13	Internal Facilitation Team Meeting	Getting organized with New Priorities and Roles
13 thru 24	WB Team Meetings	Meetings as schedule permits.
20 thru 24	LMS Team Recommendations	LMS Teams are engaged in preparing for and making recommendations to the decision-making authority.
28	Leadership Team Tag up	Information exchange on status and next steps.
Team Activity		
	A - Written Guidance/Guidelines	
	B - Consistent Decisions	LMS Item # 5 - Completed and Accepted on Mar 31, 2009
	C - LMS Effectiveness	
	D - Employee Satisfaction	
	E - Accurate and Timely Information	
	1 - Pay and Compensation	Educate Public and Other Departments - April > Completion
	2 - Workload	April As needed, put method and system in place now. Assemble team formally to address what's happening now. April and May Create formal standards to address participant needs
	3 - Fair Treatment	Form team
	4 - Building and Sites	Develop team to get input from employees
	5 - Rumors and Gossip	Supervisor - open door policy

Team Leads and Team Structure to coordinate meeting schedules when a period is defined.