

# Event Record

## Summary

**Event ID:** 6732  
**Client System:** CH-P&R  
**Event Name:** RGB Workshop and Orientation - 1  
**Event Description:** 01.0 - Preliminary Orientations & Clarity Meetings  
**Priority:** 3 - Routine  
**Opened:** 10/20/2008  
**Event Date(s):** 10/20/2008 through 10/20/2008  
**Time:** 8:00:00 AM until 12:00:00 PM  
**Hours:** 4.  
**Hours from notes:** 0  
**Location:** Hampton Main Library  
**Closed?** False

## Financials

**Invoice Amount:** \$0.00  
**Reimbursable Expense(s):** \$50.00  
**Non-reimbursable Expense(s):** \$150.00

## Team

**Lead:** Lacroix, Joseph  
**Anchor:** Lacroix, Elizabeth  
**In-Room Support/POC:** N/A  
**Team Sponsor:** N/A

## Attendance

**Expected Attendance:** 30  
**Invited:** 33  
**Actual Attendance:** 0

## LMS Information

**LMS Information - MUST DO:** (No Data)  
**LMS Information - PROTECTED:** (No Data)  
**LMS Information - PUBLISHABLE RESULTS:** (No Data)

## **Printing, Publications, and Logistics**

### **PRE/POST Requirements:**

#### **Logistics:**

A - Normal Event Package - 01 to 09

**Models Used:** (No Data)

**Handouts Used:** (No Data)

**Film Used:** (No Data)

**Photography/Recording Completed:** 10/20/2008

**Tech Manuals Used:** None

# Event Plan

## Data Foundation

(No Data)

## Event Lineage

**Parent Event(s):** (No Data)

**Concurrent Event(s):**

(No Data)

**Needed Event(s):**

(No Data)

## Design Information

**Design/Agenda - OMR:**

Making a Difference Together!

DRAFT - Agenda

AM Time	PM	Time	Duration	Topic	Notes
8:00	1:00	30	LMS Orientation - OPTIONAL	Start LMS - HO#1	
8:30	1:30	10	Setup	Start non-LMS	
8:40	1:40	20	SPOONS and Processing		
9:00	2:00	20	Transition and RGB Lecturette		
9:20	2:20	20	Task 1 - Color Group Breakout Groups	HO#2 RGB Profile	
9:40	2:40	10	Break		
9:50	2:50	15	Briefs		
10:05	3:05	10	Final Thoughts and Implications on Theme	HO#3 RGB Tools	
10:15	3:15	10	Rationale for Change - Theme	HO#4 Prog. Design	
10:25	3:25	15	Break		
10:40	3:40	20	10-Stage Design	HO#5 Themed Matrix	
11:00	4:00	5	Teams		
11:05	4:05	15	Task 2 - Potholes		
11:20	4:20	10	Briefs		
11:30	4:30	10	End thoughts	End LMS	
12:00	4:40	30/20	Workforce Orientation - OPTIONAL	End non-LMS	
		4 Hrs +/-	Total		

Six Sessions:

8:00am to 12:00Noon

1:00pm to 5:00pm

Monday, October 20, 2008,  
Tuesday, October 21, 2008, and  
Thursday, October 23, 2008

The first 20 minutes are for LMS ONLY so that unique questions can be asked and answered.  
The last 20 minutes are for non-LMS ONLY so that unique questions can be asked and answered.

Handouts:

- 1 - LMS Topics
- 2 - RGB Individual Profile (laminated)
- 3 - RGB Tools
- 4 - Progressive Design Matrix
- 5 - 10-Stage Themed Matrix
- 6 - Non-LMS Topics

**Design/Agenda - Clinic - Went Well:**

Loved working with each other - AGAIN!

Interaction between participants GOOD during tasks.

They received everything we had intended for them to receive.

Got 2 volunteers.

Music generated conversation when called for.

Finished a few minutes ahead of time.

Facility was excellent for our purposes.

**Design/Agenda - Clinic - Needs Improvement:**

We changed the design slightly mid-stream, which caused some problems among US.

Too much detail during LMS-Workforce Handout description.

Recommend we END with this - OK

E - Lost RGB Train of thought at Transition Sheet

Some falling asleep or whispering on the side.

Too little time between sessions.

We were expecting 29 - got 23.

Forgot Beads.

Make the Back Wall RGB Checklist.

Gave out gifts but didn't announce the intention - immediate recognition!

## Transcribed Charts

EVENT #6732 - CHARTS.PDF

Access through Client CHART.

### **Participant Comments:** Making a Difference Together!

October 20, 2008 - RGB and Orientation Session

Scale: 6

Comment: --

Suggestion: --

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Scale: 9+

Comment: Loved that the group was diverse with both divisions. Please stress to admin. That this is mandatory and that once you sign up you should stick to your date (RGB profiles were not available because they were substitutes for those who did not show up.)

Suggestion: Please be green & have some coffee, water - something to stimulate group.

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Scale: 9

Comment: I thought this training was very informative. I enjoyed it very much.

Suggestion: --

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Scale: 3

Comment: It was interesting, but I feel these types of programs never change me.

Suggestion:

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Scale: 7

Comment: I thought the orientation was interesting. I'm excited to see the link between my own job and my RGB.

Suggestion: I would like to see more opportunities to understand the RGB.

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Scale: 7

Comment: Being new, I am unsure of how much this will affect me. However, I did enjoy the hands-on approach and your explanations of R, G, & B worktypes. Always good to know!

Suggestion: --

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Scale: 7

Comment: Nice to work with others from department and hear their experiences. If this goes well it will be well received.

Suggestion: Ask management to clearly advertise the session, not just RGB. Many employees were not interested immediately because they were not informed by management that this was for new organizational effectiveness.

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Scale: 6

Comment: Learned a few things that could make my job a little easier to work with certain co-workers.

Suggestion: --

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Scale: 8

Comment: Very valuable. I will take this back to better understand co-workers.

Suggestion: --

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Scale: 8

Comment: There is a lingering doubt that there will be a switch in management that will invalidate this.

Suggestion: Better instruction on the last exercise evaluation.

---

Scale: 9

Comment: It was good to see that others in the department had the same concerns, the same views and are concerned with the state of this department.

Suggestion: Keep doing the open-type forum.

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Scale: 6

Comment: Well, I think this was a good value - people found out their real colors. And it helped some people understand the HPR a little more.

Suggestion: --

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Scale: 9

Comment: Well planned, organized and presented.

Suggestion: --

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Scale: 9

Comment: Need to follow-up on all the data collected.

Suggestion: Need more classes.

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Scale: 7

Comment: --

Suggestion: --

---

Scale: 9

Comment: I hope this will make HPRD a great place to work! -- for years to come!!

Suggestion: --

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Scale: 7

Comment: I believe this was a good start. It has to be kept up and change has to happen for our organization to go forward.

Suggestion: --

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Scale: 8

Comment: Objectives clear and defined. I am somewhat skeptical on Department's follow-thru.

Suggestion: --

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Scale: 9

Comment: Was very helpful in terms of what is ahead and what will be necessary to make the whole process work.

Suggestion: --

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Scale: 7

Comment: --

Suggestion: --

---

Scale: 7

Comment: --

Suggestion: --

---

Scale: 6

Comment: This is a good start for our organization.

Suggestion: --

---

Scale: 9

Comment: Thank you.

Suggestion: --

---

Scale: 7

Comment: --

Suggestion: --

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Mean = 7.5

Mode = 9

23 respondents - 24 attendees

**Participant Comments Score: 7.5**

**Technology Suggestions:**

**Best Practice Documentation:**

**Closed:** (No Data)

## Notes

Date: 10/19/2008 6:39:09 PM

Name: Lacroix, Elizabeth

Note:

Name	RGB
Acol, Rose	33-29-38
Beshaw, Thomas	42-30-28
Brooks, Thomas	31-36-33
Costas, Charles	20-28-52
Dennis, Nicole	37-30-33
Dickenson, Samatha	40-36-24
Evans, April	41-35-24
FIELDS, OURTNEY	0-0-0
Floyd, Kenneth	28-32-40
Galay, David	0-0-0
Harper, Daniel	33-30-37
Hoover, Pat	38-33-29
Lewis, Elizabeth	40-32-28
Lewis, Peggy	40-32-28
Lewis-Brown, Cynthia	34-32-34
Lorenzo, Winnie	0-0-0
Manley, Cynara	34-35-31
Marrow, LaVon	47-27-26
Masterstaff, Cyndi	33-30-37
McMahon, Erin	33-34-33
Paige, Raymond	39-36-25
Pugh, Phillip	34-34-32
Ross, Joanne	41-36-23
SEAWARD, JIM	0-0-0
St Clair, Marie	38-31-31
STANLEY, RICK	0-0-0
Thomas, Cecelia	50-33-17
Thornton, Kent	43-23-34
White, Donald	35-32-33

Date: 10/20/2008 3:35:16 PM

Name: Lacroix, Elizabeth

Note:

Attended:

Name

Acol, Rose

Bell, Nate

Beshaw, Thomas

Clark, Kenneth

Costas, Charles

Dennis, Nicole

Dickenson, Samatha

Evans, April

FATE, SYNETHIE  
Galay, David  
Harper, Daniel  
Hoover, Pat  
LEE, ROSE  
Lewis, Elizabeth  
Lewis, Peggy  
Lorenzo, Winnie  
Manley, Cynara  
Marrow, LaVon  
Masterstaff, Cyndi  
McMahon, Erin  
Ross, Joanne  
SCOTT, ROBERT  
Thomas, Cecelia